

# Project ENRICH – First Year Comprehensive Plan

## Enriching the lives of Infants, Toddlers, and Youth, Specifically Those with Disabilities

Year 3 – October 1, 2005 – September 30, 2006

Submitted by Deb Zebill Region 1 ESA

**Goal One: Create a system for coordinating and enriching the professional development of school personnel, mentors, volunteers, parents, and others connected with the life and learning of children and young adults with disabilities.**

### **Action 1.1 local needs assessments to determine what professional development opportunities need to be provided to benefit the learning processes of children with disabilities**

Correlate	Intended Audience	Person Responsible	Objective/Outcomes	Resources/ Budget	Timeline	Benchmarks Evaluator's Role
A B C	All schools- superinten- dents, special education directors, curriculum directors, administra- tors, teachers, parents, and others as selected by the schools	Deb Zebill Project Enrich Coordinator Region 1 ESA	<b>Objective: ensure that all districts have an opportunity to provide input about their local needs</b>  Activities <ul style="list-style-type: none"> <li>• contact the superintendent of each school</li> <li>• research needs assessment questions</li> <li>• visit all 42 schools in ESA</li> <li>• interview / discuss needs assessment designed to specifically address ways to benefit the learning experiences of children with special needs</li> <li>• follow-up with summary of meeting</li> <li>• request suggestions for advisory board member(s)</li> </ul>	Travel at state rates = \$778.00  Copies of needs assessments developed by Deb Zebill=\$8.50	Initial contact with administrators by E-mail 8/24/05  Contact by phone & set up appointment week of 8/30 – 9/2  Visit each school in person by 9/20  Summarize visit and e-mail staff involved in meeting by 9/23	Input from schools  Completed needs assessment from each school district  Summary of needs assessments / discussion

<b>Action 1.2 special education academy</b>						
<b>Correlate</b>	<b>Intended Audience</b>	<b>Person Responsible</b>	<b>Objective/Outcomes</b>	<b>Resources/ Budget</b>	<b>Timeline</b>	<b>Benchmarks Evaluator's Role</b>
A B C	First through third year special education / resource teachers	Deb Zebill Project ENRICH Coordinator Region 1 ESA	<b>Objective: to ensure new teachers have the skills they need to manage their classrooms effectively and thereby improve the learning opportunities of students with special needs</b>  Activity: <ul style="list-style-type: none"> <li>hold a special education academy and address writing an IEP, conducting the IEP meeting, managing your paperwork, transitions, and communicating with parents</li> </ul>	3 speakers x \$200.00 = \$600.00  Mileage = \$616.00  Sub pay = \$1017.27  Materials / room = \$523.00  Lunch / snacks = \$294.00	8/23/05 contact administrators about new staff  9/14/05 mail brochures to administrators and new staff  10/7/05 hold academy	Survey completed at the end of the academy  Follow-up with books and modifications recommended at the academy
<b>Action 1.3 Birth to Three Workshop</b>						
<b>Correlate</b>	<b>Intended Audience</b>	<b>Person Responsible</b>	<b>Objective/Outcomes</b>	<b>Resources/ Budget</b>	<b>Timeline</b>	<b>Benchmarks Evaluator's Role</b>
A B C E	Birth to Three Service Providers	Deb Zebill Project Enrich Coordinator Region 1 ESA	<b>Objective: to ensure Birth to Three Providers have an understanding of issues pertinent to delivering services to infants, toddlers and their families in an effective manner that will benefit the learning of infants and toddlers with disabilities</b>  Activity <ul style="list-style-type: none"> <li>Service Providers will attend a workshop in Sioux Falls that addresses Early Brain Development, Relationships with Families, and Infant and Early Childhood Mental Health</li> </ul>	Registration paid for 20 providers x \$100.00 each = \$2000.00  Copies of survey = \$5.00  Videos = \$300.00	October 5, 2005  On-going lending library through the mail	Survey completed by the service providers after attending the workshop  Follow-up videos recommended at workshop with survey completed at end of viewing

**Goal: Improve the learning opportunities and achievements of children with disabilities.**

<b>Action 2.1 Provide professional development opportunities directly linked to learning achievements for students with disabilities</b>						
<b>Correlate</b>	<b>Intended Audience</b>	<b>Persons Responsible</b>	<b>Objective/Outcomes</b>	<b>Resources/ Budget</b>	<b>Timeline</b>	<b>Benchmarks Evaluator's Role</b>
A B C D E	Administrators , school staff, school volunteers, parents, early intervention providers	Deb Zebill Project Enrich Coordinator Region 1 ESA  Presenters	<b>Objective: to ensure learning opportunities in defined areas of need as specified by data retrieval, needs assessments, and advisory board in put</b>  Activities <ul style="list-style-type: none"> <li>workshops and in-service events</li> <li>workshops / presentations should address, but not be limited to: brain based learning, differentiated instruction, effective instructional practices</li> <li>develop plan for sustainability and follow-up</li> </ul>	Presenters fees and expenses  Materials  Room rental / lunch / coffee	Begin offering programs 1/06 – 5/08  Activities, reflection and implementation of strategies measured within one month of in-service or presentation	Feedback from participants

<b>Action 2.1 Provide an atmosphere free of disruptive behaviors while protecting the therapeutic relationships with students on IEP's</b>						
<b>Correlate</b>	<b>Intended Audience</b>	<b>Persons Responsible</b>	<b>Objective/Outcomes</b>	<b>Resources/ Budget</b>	<b>Timeline</b>	<b>Benchmarks Evaluator's Role</b>
A B C D E	Administrators , school staff, school volunteers, parents, early intervention providers	Deb Zebill Project Enrich Coordinator Region 1 ESA	<b>Objective: to ensure an environment of safety and security to enhance student learning</b>  Activities <ul style="list-style-type: none"> <li>train the trainer model: coordinator will be trained in crisis prevention intervention</li> <li>trainer will teach how to maintain consistency in instruction &amp; how to develop team intervention strategies</li> </ul>	Train the trainer workshop= \$1449.00  Materials  Travel to / from institution	11/29/05 – 12/2/05  on-going instruction in classrooms with children on behavior programs for their IEP	Feedback from classroom teachers, administrators, parents, early interventionists, and special education teachers

<b>Action 2.2 General Education Academy</b>						
<b>Correlate</b>	<b>Intended Audience</b>	<b>Persons Responsible</b>	<b>Objective/Outcomes</b>	<b>Resources/ Budget</b>	<b>Timeline</b>	<b>Benchmarks Evaluator's Role</b>
A B C D	General Education Staff	<p>Deb Zebill Project Enrich Coordinator Region 1 ESA</p> <p>Presenters</p>	<p><b>Objective: to ensure general education staff have the knowledge to provide better programming and opportunities for the children with special needs in their classrooms</b></p> <p>Activities</p> <ul style="list-style-type: none"> <li>• present concept at superintendents meetings</li> <li>• hold a general education academy for any regular education staff including but not limited to classroom teachers, music and PE teachers, guidance counselors</li> <li>• present the following topics: recognizing different disabilities technology in the classroom the importance of the IEP accommodations / modifications parent (s) viewpoint</li> </ul>	<p>Speakers = \$2000</p> <p>Room rental / lunch / snacks</p> <p>Stipends for attending educators</p>	<p>Hold two academies, one in each the north and the south part of ESA 1</p> <p>Both academies will be held in the summer of 2006</p>	Survey from participants

**Goal: Increase meaningful collaboration and linkages with other state and federal school improvement efforts as well as other agencies, services, and resources existing primarily for the good of children with disabilities.**

**Action 3.1 Conduct and moderate an advisory board meeting to develop a work plan that addresses the needs shared by individual school districts**

Correlate	Intended Audience	Person Responsible	Objective/Outcomes	Resources/ Budget	Timeline	Benchmarks Evaluator's Role
C D	All Region 1 ESA districts with members including: Sped Directors, administrators, parents, Birth to Three providers, regular and special ed staff, higher ed staff, Headstart	Deb Zebill Project Enrich Coordinator Region 1 ESA	<p><b>Objective: to ensure all school districts, families, and service agencies have an opportunity to provide input into the development of professional activities and opportunities aimed at benefiting students with special needs</b></p> <p>Activities</p> <ul style="list-style-type: none"> <li>• invite representatives</li> <li>• present information on the intent of the grant, the goals and correlates, results of the needs assessments, and the intent of the work plan</li> <li>• begin to develop a work plan</li> <li>• adjust work plan</li> <li>• evaluate work plan</li> </ul>	<p>Travel to / from advisory board meeting</p> <p>Room / Lunch / Snacks for advisory board \$300.00 x 3 = \$900.00</p> <p>Copies / folders = \$439.00</p>	<p>Contact potential board members between 8/31/05 and 9/17/05</p> <p>Initial meeting 9/28/05</p> <p>Follow-up meeting 12/05 or 1/06</p> <p>Follow-up meeting 5/06</p> <p>E-mail correspondence on-going</p> <p>Individual or small group meetings on-going</p>	<p>Recommendations from board on work plan</p> <p>Completed work plan</p> <p>Evaluation of work plan</p>

<b>Action 3.2 To provide guidance and assistance to first through third year Special Education teachers through collaboration and support from veteran educators through a mentoring program</b>						
<b>Correlates</b>	<b>Intended Audience</b>	<b>Persons Responsible</b>	<b>Objective/Outcomes</b>	<b>Resources/Budget</b>	<b>Timeline</b>	<b>Benchmarks Evaluator's Role</b>
A B C E	1 <sup>st</sup> – 3 <sup>rd</sup> year special education teachers	DDN Presenter  Deb Zebill Project Enrich Coordinator Region 1 ESA  Mentor teachers	<b>Objective: to ensure support for beginning special education teachers so there will be more adequate services for children and less attrition within the field of special education</b>  Activities <ul style="list-style-type: none"> <li>• contact all special education teachers in the ESA 1 region to inform them of the opportunity to be a mentor or a mentee</li> <li>• DDN presentation to cover the requirements</li> <li>• meet with mentors</li> <li>• be observed by mentor</li> <li>• observe veteran teachers</li> <li>• paperwork: lesson plans, reflection, evaluation</li> </ul>	Payment to mentors  Payment to mentees  Copies of requirements	Send out mailings to all special education staff by 9/30/05  DDN Presentations offered October 11, 12, 13 & 17, 2005  Mentor / mentee meet together on a weekly / monthly basis for six months  Observations and paperwork 11/05-5/06	Reflection and discussion on observations and lesson plans  End of the year evaluation

<b>Action 3.3 Schools will enhance student teaching experiences in collaboration with the placing university</b>						
<b>Correlate</b>	<b>Intended Audience</b>	<b>Persons Responsible</b>	<b>Objective/Outcomes</b>	<b>Resources/ Budget</b>	<b>Timeline</b>	<b>Benchmarks Evaluator's Role</b>
A B D	Student Teachers in the field of Special Education	<p>Deb Zebill Project Enrich Coordinator Region 1 ESA</p> <p>Ursula Garrett, Instructor at Dakota State University</p>	<p><b>Objective: to ensure all student teachers in special education are provided with an authentic, high quality student teaching experience to increase future success in the classroom and to turn out quality special education teachers who will stay in the field</b></p> <p>Activities</p> <ul style="list-style-type: none"> <li>develop a checklist of experiences each student teacher must participate in to provide practical exposure to the genuine school setting during their student teaching</li> </ul>		<p>Develop checklist by 1/06</p> <p>Reflective papers 6/06</p>	<p>Completed checklists</p> <p>Student teacher portfolios</p> <p>Reflective papers by student teachers on experiences in the classroom</p>

<b>Action 3.4 Identify programs, professional development opportunities, and resources available and disseminate this information to anyone who assists a child with special needs</b>						
<b>Correlates</b>	<b>Intended Audience</b>	<b>Persons Responsible</b>	<b>Objective/Outcomes</b>	<b>Resources/Budget</b>	<b>Timeline</b>	<b>Benchmarks Evaluator's Role</b>
C D E	All school personnel & volunteers  Parents  Early Intervention Providers	DDN Presenter  Deb Zebill Project Enrich Coordinator Region 1 ESA  Brenda Boyd, Technical Coordinator for NESC	<b>Objective: to ensure individuals involved in the lives and learning of infants, toddlers, and students with disabilities have opportunities to learn about programs, opportunities, and resources available</b>  Activities <ul style="list-style-type: none"> <li>• survey schools on what knowledge resources are available</li> <li>• develop a web site that explains Project ENRICH, lists resources available, professional development opportunities in the area and programs</li> <li>• capacity building for special education teachers by creating a portion of the web site to address questions / recommendations / common interventions / adaptations / modifications / curriculum / data collecting techniques from special ed staff</li> </ul>	Web server fees  Software expenditures	Web site to be online by 12/3/05  Ongoing maintenance	Participation and "hits" on the website  Questions / answers on web site  Self-evaluation of navigation through web site